

## ISATE 2021

### Traditional presentations

These guidelines are given to all Oral Paper presenters (Traditional presentations).

**Traditional presentation sessions are scheduled to all four conference days. Check your own session from the program.**

The Traditional Paper Sessions will be run by using the Zoom service offered by Turku University of Applied Sciences.

Links to Zoom will be found on the virtual platform. Please read carefully the **Zoom guidelines**.  
[https://isate2021.fi/EXT-files/Zoom instructions.pdf](https://isate2021.fi/EXT-files/Zoom%20instructions.pdf)

#### TESTING ZOOM with us!

If you wish to practice joining Zoom or have any questions, please join a test session in Zoom with our technical team. NOTE: all times are local times (time zone EEST, UTC+3)

DATE: Monday 9 August TIME: 09:30-10:00

DATE: Thursday 12 August TIME: 9.30-10:00

Links to Zoom will be sent to presenters by email!

#### During the event

There will be a chairperson in each parallel session. The chair will introduce the speakers and manage the time to ensure that each speaker has an equal amount of time available.

The chair will also lead the question and answer discussion after the presentation. Audience may comment and ask questions by using the chat. You can concentrate on your presentation as the questions will be presented to you after the presentation.

The length of one spoken paper track is **45/60 minutes**. There will be 3 or 4 presentations in each track. The time allocated for each presentation is limited to **15 minutes**, including a chaired discussion. Be prepared to speak about **10-12 minutes and leave 3-5 minutes** to interaction and discussion. Please, limit the number of slides to 4–6 in order to stay on schedule. Presenters are sharing their slides to audience in Zoom themselves.

Each track of sessions will be recorded, and videos will be available after the conference in the conference platform. If you do not wish your recorded presentation to be published, please inform us by email [info@aboaservics.fi](mailto:info@aboaservics.fi).